



# Holy Ghost School

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## 2019-2020 FEE SCHEDULE & PAYMENT PLANS

### **CONTRIBUTION FEES**

Contribution fees for the 2019-2020 school year are:

Kindergarten	Family Plan-Grades 1 through 8		
	One Student	Two Students	Three Students
\$2,400.00	\$2,100.00	\$2,650.00	\$2,950.00

Please contact the school office for fee information if you have more than three students attending the school in Grades 1 through 8.

The contribution fees do not include the \$100 registration/re-registration fee per student that is due and payable at the time of registration or re-registration. The family plan is in place for families with more than one student attending Grades 1 through 8. Kindergarten students are not included in the family plan, full contribution fees apply. For example, a family with one student in Kindergarten and one in Grade 2 will pay \$4,500 (\$2,400 + \$2,100). A family with one student in Grade 1 and one student in Grade 3 will pay \$2,650.

Cheques for contribution fees are to be made payable to **HOLY GHOST PARISH**.

### **VOLUNTEER FEE**

A volunteer fee of \$200 per family is in place. For 2019-2020, the volunteer fee is due with the first contribution payment. This fee is payable with a cheque to **HOLY GHOST SCHOOL** post-dated for **June 1, 2020**. The cheque for the volunteer fee will be returned when 25 volunteer incentive hours have been completed and the required documentation submitted. Where 25 volunteer incentive hours have not been completed by June 1, 2019, the cheque will be cashed.

### **RETURNED CHEQUE SERVICE CHARGE**

A \$25 service charge is added to accounts if a cheque is returned by a financial institution for any reason. In addition, the entire remaining account balance will be due and payable 30 days after the date that the school has notified parent(s) that a cheque has been returned.

### **LATE FEE**

A late fee of \$100 will be added where an account balance has been outstanding for 30 days beyond the payment due date.

## **PAYMENT PLANS**

There are two payment plans options to select from. All contributions are payable to **Holy Ghost Parish** and are payable by cash, cheque and by debit or credit. Please note if making payments by credit a 2% service fee will be added to the amount.

Contribution fees and/or all instalment cheques are due on or before September 15, 2019. Along with the post dated volunteer fee cheque.

**Plan A:** The full contribution fee amount payment for 2019-2020. Payment Plan form must be completed and submitted by June 15, 2019. Enrolment is not complete until a Payment Plan form and all required payments and/or post-dated cheques have been received by the school.

**PLAN B:** The contribution fee amount plus a \$30 administration fee divided into 10 monthly installments. Payment Plan form must be completed and submitted by June 15, 2019. Enrolment is not complete until a Payment Plan form and all required payments and/or post-dated cheques have been received by the school.

## **RECEIPTS**

Receipts will be issued to the party who actually makes the payment. For example, if we receive a cheque for tuition from XYZ Company, XYZ Company will receive the receipt. If we receive a cheque from an aunt, the aunt will receive the receipt. If parents are separated or divorced, and the father makes the payment, he will receive the receipt. If the mother makes the payment, she will receive the receipt.